

Requirements for Clinical Assistant Registration in Manitoba

The information below summarizes the eligibility requirements and application process for registration as Clinical Assistant in the Province of Manitoba. In any disagreement between this information and the wording of the Medical Act and Regulation thereunder, or any other legislation governing these matters, the terms of the legislation will prevail.

REGISTRATION REQUIREMENTS:

The applicant must

- (a) (i) have a degree in medicine from a faculty of medicine acceptable to the council;
 - (ii) be licensed or registered to provide health care under an Act of the Manitoba Legislature;
 - (iii) be certified as an Emergency Medical Attendant – Level III; or
 - (iv) be a graduate of an accredited physician assistant or clinical assistant training program, acceptable to the council, that is restricted to a specific specialty area; and
- (b) have satisfactorily completed an assessment, under an assessment process approved by the council, of his or her experience and competence.

THE APPLICATION PROCESS:

Applications are processed in date order received. The application process usually takes four to six weeks from the date we receive your application until we have obtained all required documentation needed for registration. After your application is reviewed, you will be sent a letter outlining items still needed to complete your file. Applications are valid for six months from the date received. In order to review your application, the following must be submitted:

1. Completed application form and \$275 non-refundable documentation fee
2. Evidence of identity (certified copy of Canadian citizenship, permanent resident status, or passport)
3. Name change documentation (if applicable)
4. Criminal record check (forms enclosed)
5. Verification of registration and licensure including Certificate of Good Standing from any and all jurisdictions in which the applicant has been registered or licensed. Do not return the verification with the application (see Notice to Applicants)
6. Application for Clinical Assistant Assessment (see Clinical Assistant Assessment Application Form)
7. Verification of, and references for, medically related employment. (The College will contact your employers. Please ensure that you include complete mailing addresses and contact names.)
8. Document Verification (applicable only to graduates of medical schools outside of Canada or the United States).

Graduates From a Medical School Acceptable to the Council

- ✓ Original or certified copy of medical diploma (with translation in English if applicable) (see form Certification by Medical School/University or College)

Licensed or Registered to Provide Health Care under an Act of the Manitoba Legislature

- ✓ Original or certified copy of diploma in a health care profession legislated under an Act of the Manitoba Legislature (see form Certification by Medical School/University or College)

Emergency Medical Attendant III

- ✓ Evidence of certification as EMA III

Graduates From an Accredited Physician Assistant or Clinical Assistant Training Program

- ✓ Evidence of diploma

Additional documentation as may be requested by the College.

CONTRACT OF SUPERVISION/PRACTICE DESCRIPTIONS:

In Manitoba, licensed Clinical Assistants are required to work under a supervising physician. A Practice Description form and Contract of Supervision outlining the Clinical Assistant's scope of practice with regards to physician supervision, duties/procedures to be performed by the Clinical Assistant, prescription and other special privileges requested, and practice location(s), must be submitted and approved by Council. Clinical Assistants who do not have a supervising physician are not permitted to practice and their licence status is considered "inactive".

Registration (\$300) and licence (\$300) fees are also due prior to registration and licensure being issued. (Fees subject to change without notice.)